

**Preparatory Seminar Part I EuroSkill-plus**  
**Country groups: Ireland, Spain and Denmark**  
**Tuesday 03.03. 2020 from 09.30 h - 16.30 h**

**Target group:** Trainees

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WORKSHOP I				
Time	Content	Destination	Method	Material
09.30 - 09:45h	Welcome  Organisational  <b>Presentation of the agenda and objectives of the preparatory seminar</b>	<ul style="list-style-type: none"> <li>Ensure transparency towards the participants</li> <li>The participants know what to do in case of an emergency.</li> <li>TN know the data protection rules</li> <li>Participants are informed about the course and objectives of the event</li> </ul>	<ul style="list-style-type: none"> <li>Breaks, mobile phone, smoking, info on NL safety briefing, signature attendance</li> <li>Copies of identity documents</li> <li>Signature ESF Participant Form + Info on Data Protection</li> <li><b>Input</b></li> <li><b>"Uncertainty" in some points is addressed offensively and named as a part of the learning success in this project</b></li> </ul>	<ul style="list-style-type: none"> <li>House rules</li> <li>Attendance list</li> <li>Handylist</li> <li>ESF sheets</li> <li>Flipchart</li> <li>Visualised agenda</li> </ul>
09.45 - 10.05h	<b>Entry exercise:</b>	Loosening up exercise and First meeting of the participants with each other	<ul style="list-style-type: none"> <li>Bingo country specific</li> </ul>	<ul style="list-style-type: none"> <li>Worksheets</li> </ul>
10.05 - 10.25h	<b>Short info on Go.for.europe, EuroSkill-plus, the Erasmus+ VET programme</b>	<ul style="list-style-type: none"> <li>The participants are informed about the context of the project and the programme objectives</li> <li>The participants know the selection criteria</li> </ul>	<ul style="list-style-type: none"> <li><b>Go.for.europe presentation</b></li> </ul>	<ul style="list-style-type: none"> <li>Projector, notebook</li> <li>Go.for.europe presentation</li> </ul>
10:25 - 11:55 h	<b>Intercultural Sensitisation Part I</b>	<ul style="list-style-type: none"> <li>The participants receive a 1st input to start an intercultural sensitisation process.</li> <li>The participants become aware of their own cultural ties.</li> </ul>	<ul style="list-style-type: none"> <li><b>Cultural standards</b></li> <li><b>Cultural models</b></li> <li><b>Exercise: City Plan Exercise/ Barnaga/ Albatros</b></li> </ul>	<ul style="list-style-type: none"> <li>2 beamer files with city map/ metaplan paper</li> <li>Recorder</li> <li>Observation sheets</li> <li>Prepared flipcharts</li> </ul>
<b>Lightning break</b>		<b>Share groups</b>		
11:55 - 12.15 h	<b>Info - Facts, Figures, Data</b>	<ul style="list-style-type: none"> <li>Participants are informed about the framework conditions of EuroSkill-plus, information about the organisation and the stay abroad are communicated, etc.</li> <li>Which costs are included in the price, which are still to come</li> <li>The participants are informed which insurances are taken out for them</li> </ul>	<ul style="list-style-type: none"> <li><b>Structured group discussion</b></li> </ul>	<ul style="list-style-type: none"> <li>Prepared flipcharts with the essential information (goals, organisation, cooperation)</li> </ul>
12.15 - 12.45 h	<b>Expectations, fears Part</b>	<ul style="list-style-type: none"> <li>The participants have the opportunity to state their questions, expectations, fears; the expectations of the participants are put into perspective, the fears are taken away, the questions are answered.</li> <li>The participants are informed about what the PL expects of them.</li> <li>The participants know that flexibility is expected of them.</li> </ul>	<ul style="list-style-type: none"> <li><b>Structured group discussion</b></li> </ul>	<ul style="list-style-type: none"> <li>Moderation wall, moderation cards, (different colours for fears, expectations, questions)</li> </ul>
12:45 - 13:00 h	<b>Work assignments until the next preparatory seminar</b>	<ul style="list-style-type: none"> <li>Participants tune into the cultural characteristics of the host country, get to know the culture, country and people.</li> <li>Linguistic preparation: introduce oneself and the training company on the first day in the internship company.</li> </ul>	<ul style="list-style-type: none"> <li><b>structured group discussion</b></li> <li><b>Individual work at home</b></li> </ul>	<ul style="list-style-type: none"> <li><b>Topics:</b></li> <li><b>Destination: History and sights</b></li> <li><b>Destination: Leisure activities</b></li> <li><b>Polite phrases in everyday life in the local language</b></li> </ul>
13.00 h - 14.00 h	<b>Lunch break</b>			
14:00 - 14:45	<b>Get to know</b>	<ul style="list-style-type: none"> <li>EuroSkill plus participants get to know each other</li> </ul>	<ul style="list-style-type: none"> <li><b>Who is Who: Partner interview with built-in lie</b></li> </ul>	<ul style="list-style-type: none"> <li>Worksheets</li> <li>Pens</li> </ul>
14:45 - 15:05 h	<b>Subscriber contracts</b>	<ul style="list-style-type: none"> <li>Participants receive information about the Erasmus+ framework of the stay abroad (grants, contracts, learning agreement, final report, Europass).</li> </ul>	<ul style="list-style-type: none"> <li><b>Structured group discussion</b></li> </ul>	<ul style="list-style-type: none"> <li>Contract (twofold) + learning agreement (threefold) per participant</li> </ul>
15.05 h - 15.20 h	<b>Break</b>	<b>Break</b>	<b>Break</b>	<b>Break</b>
15:20 - 16:00 h	<b>Foreign language preparation</b>	<ul style="list-style-type: none"> <li>The participants determine their current level of knowledge</li> <li>The participants are prepared for independent foreign language preparation</li> <li>The participants are introduced to the OLS</li> <li>The participants are motivated to activate existing knowledge or to acquire basic knowledge before their stay abroad.</li> </ul>	<ul style="list-style-type: none"> <li><b>OLS language test and, if applicable, language course</b></li> <li><b>Structured group discussion</b></li> <li><b>Possibly English video with hearing test</b></li> </ul>	<ul style="list-style-type: none"> <li>Flipchart for self-assessment</li> <li>Internet links</li> <li>Worksheets</li> </ul>
16.00 h - 16.15 h	<b>Review, feedback, Outlook</b>		<ul style="list-style-type: none"> <li><b>Target (getting to know each other, language preparation, ik preparation, info, expectations/ fears/ questions</b></li> <li><b>Feedback form</b></li> </ul>	
16.15 h	<b>End</b>	<b>End</b>	<b>End</b>	<b>End</b>